

2025 VET Delivered to Secondary Students

VDSS



**MELBOURNE
POLYTECHNIC**



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Certificate II in Agriculture

AHC20122

Learn about livestock and cropping production at Melbourne Polytechnic's Northern Lodge at Eden Park, a mixed farming enterprise that features beef and sheep production, and pasture and fodder crops. Gain practical skills required in the workplace while you study.

Location

Northern Lodge at Eden Park

Career pathways

Become an assistant animal attendant, stockperson, assistant farm or station hand, assistant farm or station worker.

Study pathways

Certificate III in Agriculture (ACH30116)

Timetable

Wednesday 8.30am – 3.30pm

Structured Workplace Learning

VCAA recommends 80 hours minimum during VCE VET Agriculture.

Credit in VCE or VCE VM

This course provides recognition of two or more units at Units 1 and 2 level and in a Units 3 and 4 sequence.

ATAR contribution

Students who study a Units 3 and 4 sequence will be eligible for an increment towards their ATAR (10% of the average four scaled studies). This course does not offer scored assessment.

2025 VDSS Fee Schedule will be provided to schools separately. Please contact us for more information: 03 9269 1292

This program may include the following units

| Unit code | Unit title |
|---------------------------------|---|
| Year 1 - Units 1 & 2 | |
| AHCWHS202 | Participate in work health and safety practices |
| AHCLSK205 | Handle livestock using basic techniques |
| AHCLSK201 | Assist with feeding in a production system |
| AHCLSK209 | Monitor water supplies |
| AHCINF206 | Install, maintain and repair farm fencing |
| AHCMOM216 | Operate side by side utility vehicles |
| AHCLSK202 | Care for health and welfare of livestock |
| AHCWHS202 | Participate in work health and safety practices |
| AHCLSK205 | Handle livestock using basic techniques |
| Year 2 - Units 3 & 4 | |
| ACHWRK212 | Work effectively in industry |
| AHCWRK213 | Participate in workplace communications |
| AHCINF205 | Carry out basic electric fencing operations |
| AHCLSK210 | Muster and move livestock |
| AHCMOM204 | Undertake operational maintenance of machinery |
| AHCLSK211 | Provide food for livestock |
| AHCMOM202 | Treat weeds |
| AHCPMG201 | Operate tractors |

Alessia Livermore

Agriculture

Agriculture and farming have been a huge part of my family's life for well over a century and for as long as I can remember I've been around farms.

I never really knew what I wanted to do when I was younger but in the last couple of years as I have had the opportunity to spend more time on the land, my love for the agriculture industry has continued to grow and now, I couldn't think of doing anything else with my life. Now that I'm in year 12, it's a brilliant opportunity to formalise my current skills and learn more with a formal qualification in Agriculture.

I go to school three days a week to do my VCE and then I travel two hours each way one day a week to go to the farm where classes are held. On my fifth day, I do work placement which means my week comes together really well with my agriculture studies.

The day at TAFE and our class structure is very hands-on. We learn fencing techniques and sheep handling, and we're currently learning about different soils and treatments, so this aspect is classroom based. This is my second year at TAFE and there are two classes with about 15 people in each. We all have the same career goals of getting into the agriculture industry so it's good to bounce ideas off each other or help each other out in class projects.

My teachers are fantastic – each of them has a different agriculture background and so they each bring a different quality to the class. Combined, their experience covers dairy farming, agronomy and cattle rearing and farming as well as knowledge of farming logistics. One of the best parts is class is talking to the teachers about their experience and knowledge of the industry, it makes me confident that what I know from my farming background and experience is validated and also excited because I have so much more to learn.

In our first year of study, we were able to go to the Royal Melbourne Show to assist the Certificate III Agriculture students with steer-showing. Getting this experience and exposure to the wider agriculture industry throughout my course is one of the reasons why I chose to come to Melbourne Polytechnic.

As far as the future goes, I'm focused on sheep husbandry, my work placements have been around stock feeds and grain handling businesses so I'm really gaining a broad-based knowledge of the wider industry. My next career steps will be to gain a Diploma in Agriculture when I finish Year 12 and then continue working.



Certificate III in Allied Health Assistance

HLT33021 (Partial Completion)

Prepare for a career in the health industry. Develop work-related skills and learn how best to assist allied health professionals as they care for clients across a range of modalities and specialist areas.

Location

Northern Lodge

Career pathways

Employment pathways for graduates include the roles of:

- ▶ allied health assistant,
- ▶ patient services assistant
- ▶ rehabilitation assistants
- ▶ therapy assistants
- ▶ therapy aids
- ▶ technicians and support workers.

Study pathways

Graduates can move to further study at higher levels including HLT43021 Certificate IV in Allied Health Assistance or other qualifications from the HLT or CHC training packages

Timetable

Wednesday 9am – 12pm or
Wednesday 1pm – 4pm

Structured Workplace Learning

N/A

Credit in VCE or VCE VM

This course provides recognition of one unit at Units 1 and 2 levels and a minimum of three units in a Units 3 and 4 sequence.

ATAR contribution

Students wishing to receive an ATAR contribution for the Units 3 and 4 sequence of VCE VET Health must undertake scored assessment for the purpose of achieving a study score. This study score can contribute directly to the ATAR, either as one of the student's best four studies (the primary four) or as a fifth or sixth study.

2025 VDSS Fee Schedule will be provided to schools separately. Please contact us for more information: 03 9269 1292



Certificate III in Allied Health Assistance

HLT33021 (Partial Completion)

This program may include the following units

| Unit code | Unit title |
|----------------------|--|
| Year 1 - Units 1 & 2 | |
| CHCCOM005 | Communicate and work in health or community services |
| HLTINF006 | Apply basic principles and practices of infection prevention and control |
| HLTWHS001 | Participate in workplace health and safety |
| CHCDIV0001 | Work with diverse people |
| CHCCCS002 | Assist with movement |
| CHCCCS020 | Respond effectively to behaviours of concern |
| BSBPEF301 | Organise personal work priorities |
| CHCCOM005 | Communicate and work in health or community services |
| Year 2 - Units 3 & 4 | |
| HLTAAP001 | Recognise healthy body systems |
| BSBMED301 | Interpret and apply medical terminology appropriately |
| HLTHPS001 | Take Clinical Measurements |



Certificate II in Animal Care

ACM20121

Develop the skills required to work with animals in shelters and on farms. Learn through face-to-face classes, practicums and online study units. Take advantage of industry-related excursions and work placement in the field.

Location

Epping campus

Career pathways

Work as an animal attendant in shelters, pet shops, boarding kennels, catteries, grooming salons, research facilities, veterinary clinics and children's farms.

Study pathways

Certificate III in Companion Animal Services (ACM30122)

Certificate IV in Veterinary Nursing (ACM40418)

Diploma of Animal Technology (ACM50117)

Timetable

- ▶ Year 1 – Wednesday 1pm – 4.30pm
- ▶ Year 2 – Thursday 1pm – 4.30pm

This program may include the following units

| Code | Subject | Hours |
|-----------------------|---|-------|
| Core units | | |
| ACMGEN201 | Work in the animal care industry | 30 |
| ACMGEN202 | Complete animal care hygiene routines | 30 |
| ACMGEN203 | Feed and water animals | 40 |
| ACMGEN204 | Assist in health care of animals | 40 |
| ACMSUS201 | Participate in environmentally sustainable work practices | 20 |
| ACMWHS201 | Participate in workplace health and safety processes | 40 |
| BSBCM211 | Apply communication skills | 40 |
| Elective units | | |
| ACMGEN205 | Source and provide information for animal care needs | 40 |
| ACMGEN309 | Provide basic animal first aid | 40 |
| ACMGEN310 | Provide reception services for an animal care facility | 30 |
| ACMSPE316 | Provide general care of domestic dogs | 40 |
| ACMSPE317 | Provide general care of domestic cats | 40 |

Structured Workplace Learning

N/A

Credit in VCE or VCE VM

This course provides recognition of two or more units at Units 1 and 2 level and a Units 3 and 4 sequence.

ATAR contribution

Students who receive a Units 3 and 4 sequence will be eligible for an increment towards their ATAR (10% of the average four scaled studies). This course does not offer scored assessment.

2025 VDSS Fee Schedule will be provided to schools separately. Please contact us for more information: 03 9269 1292

Ishaana Tharan

Animal Care

I am currently studying in year 12 and have always had a real passion for animals. My goal is to become a veterinary nurse and study for a Bachelor of Veterinary Nursing when I finish school.

Studying Certificate II in Animal Studies gives me credits for my future studies in the animal industry, so it made sense for me to apply myself in my interest area whilst I'm still studying for my VCE. People who work in this industry do so much important work – communicating and diagnosing animals who don't have a voice is hard but very rewarding and I can't wait to continue learning more.

Once a week for four hours, I go to Melbourne Polytechnic to the animal studies lab and learn the theory and practical elements of animal care. There are subjects in applying first aid, sourcing information on specific animal care and sustainability in the industry. We also do some basic grooming techniques as in a real-life veterinary clinic, basic grooming may come up from time to time. We mostly focus on domestic animals, but we're currently working with farm animals at Bundoora Park Farm. We get to clean animal pens, feed animals and learn basic animal



care and handling skills. We clean and restock Timmi the alpaca's pen, prepare food and feed the sheep, herd the chickens into their run.

So far my favourites were Millie the barn cat and Ben the Clydesdale horse. We have done some work with different birds and a turtle and some insects as well.

It's a totally different environment to school, we do lots of practical assessments and the classroom at Melbourne Polytechnic can be anything from a lab to a farmyard. Our teachers bring their dogs to class, we get to spend time with them, and they support us with our learning. The dogs also provide emotional support for any student, and they make the classroom a fun environment. We get to do some of our practical work on the dogs like bathing them, providing health checks or creating a feeding plan for them. Currently we have Jewel the Labrador who is our teacher Judy's dog and Kalu the Labrador who is our teacher Leah's dog. Leah is also a practising Vet Nurse at Lort Smith Animal Hospital and she provides lots of information based on her experience.

My class size is around 20 and there are people from loads of different schools that come for the course. It's great to meet new people with a common interest and we all get along great. My teachers are very professional and knowledgeable in animal care, and they can relate to all the students in the class really well.

The course gives me credits to my VCE and is also helpful towards my ATAR score as well.

I love all animals and I'm really passionate about my future with animals. Choosing a favourite is really hard but if I had to choose, my favourite animal would be a dog.

It's an enjoyable learning environment and is overall a great experience.

The teachers and students are very kind and we all get along quickly, it is an enjoyable learning environment and is overall a great experience.

Certificate II in Building and Construction Pre-apprenticeship

22614VIC (CARPENTRY)

Learn the foundations to start a hands-on career in the booming construction industry. As a trade student, you will have access to the most technologically advanced building and construction training facilities in Victoria, with a focus on current industry innovation at the centre of your trade studies. You'll learn from experienced trade practitioners who have a solid comprehension of the building industry and work safety practices.

Location

Epping campus

Career pathways

Completing this course is the first step towards a fulfilling career as a carpenter or registered builder.

Study pathways

Successful completion of this course provides a pathway to the Certificate III in Carpentry (CPC30220).

Timetable

Wednesday 8.30am – 4.30pm

Structured Workplace Learning

Encouraged but not required

Credit in VCE or VCE VM

This course provides recognition of two units at Units 1 and 2 levels and a Units 3 and 4 sequence

ATAR contribution

Students who receive a Units 3 and 4 sequence will be eligible for an increment towards their ATAR (10% of the average four scaled studies). This course does not offer scored assessment.

2025 VDSS Fee Schedule will be provided to schools separately. Please contact us for more information: 03 9269 1292



Certificate II in Building and Construction Pre-apprenticeship

22614VIC (CARPENTRY)

This program may include the following units

| Unit code | Unit title |
|---------------|---|
| Year 1 | |
| CPCCWHS2001 | Apply WHS requirements, policies and procedures in the construction industry. |
| VU23320 | Identify and handle carpentry tools and equipment. |
| CPCCOM1014 | Conduct workplace communication. |
| CPCCOM1015 | Carry out measurements and calculations |
| VU23313 | Interpret and apply basic plans and drawings |
| CPCCCM2006 | Apply basic levelling procedures. |
| VU23321 | Perform basic setting out. |
| VU23329 | Construct basic formwork for concreting |
| CPCCWHS1001 | Prepare to work safely in the construction industry |
| HLTAID010 | Provide basic emergency life support |
| VU23314 | Erect and safely use working platforms |
| Year 2 | |
| VU23322 | Construct basic sub-floor |
| VU23323 | Construct basic wall frames |
| VU23326 | Install basic window and door frames |
| VU23325 | Install basic external cladding |
| VU23327 | Install interior fixings |
| VU23328 | Dismantle basic timber structures |
| VU23312 | Prepare for work in the building and construction industry. |
| VU23324 | Construct a basic roof frame. |



Certificate III in Business

BSB30120 (Partial Completion)

Location

Epping Campus

Career and Study pathways

Successful completion will enable you to enrol in further study such as a Certificate IV in Business (BSB40120) and Diploma of Business (BSB50120).

Timetable

Wednesday 12:30pm – 4:30pm

Structured Workplace Learning

Encouraged but not required

Credit in VCE or VCE VM

This program provides recognition of up to two units at Units 1 and 2 and two units at a Units 3 and 4 sequence.

ATAR contribution

Students who receive a Units 3 and 4 sequence will be eligible for an increment towards their ATAR (10% of the average four scaled studies). This course does not offer scored assessment.

2025 VDSS Fee Schedule will be provided to schools separately. Please contact us for more information: 03 9269 1292



Certificate III in Business

BSB30120 (Partial Completion)

This program may include the following units

| Unit code | Unit title |
|------------|--|
| BSBCRT311 | Apply critical thinking skills in a team environment |
| BSBPEF201 | Support personal wellbeing in the workplace |
| BSBSUS211 | Participate in sustainable work practices |
| BSBTWK301 | Use inclusive work practices |
| BSBWHS311 | Assist with maintaining workplace safety |
| BSBXCM301 | Engage in workplace communication |
| BSBPEF301 | Organise personal work priorities |
| BSBTEC201 | Use business software applications |
| BSBTEC301 | Design and produce business documents |
| BSBTEC302 | Design and produce spreadsheets |
| BSBINS302 | Organise workplace information |
| BSBSTR301 | Contribute to continuous improvement |
| SIRXCEG005 | Maintain business to business relationships |



Certificate III in Early Childhood Education and Care

CHC30121 (Partial Completion)

This qualification reflects the role of educators in early childhood education and care who work in regulated children's education and care services in Australia. They support children's wellbeing, and development in the context of an approved learning framework. Educators use a range of well-developed skills and knowledge using discretion and judgment when carrying out their work in the context of established policies and procedures.

Location

Preston Campus.

Career pathways

Early childhood educators work in long day care centres, family day care, pre-schools or kindergartens.

Study pathways

On completion of this 2-year program students can enrol to complete the rest of the required units to be awarded the full qualification.

Once students have fulfilled all the requirements for this qualification, students can apply for Diploma of Early Childhood Education and Care (CHC50121) and Care (CHC50121).

Timetable

Wednesday 9am - 12pm

Structured Workplace Learning

40 hours each year for VDSS.

Credit in VCE or VCE VM

This program provides recognition of up to two units at Units 1 and 2 and two units at a Units 3 and 4 sequence.

ATAR contribution

Students who receive a Units 3 and 4 sequence will be eligible for an increment towards their ATAR (10% of the average four scaled studies). This course does not offer scored assessment.

2025 VDSS Fee Schedule will be provided to schools separately. Please contact us for more information: 03 9269 1292



Certificate III in Early Childhood Education and Care

CHC30121 (Partial Completion)

This program will include some of the following core or elective units

| Unit code | Unit title | Hours |
|-----------------------|---|-------|
| Core Units | | |
| CHCECE030 | Support inclusion and diversity | 63 |
| CHCECE031 | Support children's health, safety and wellbeing | 160 |
| CHCECE032 | Nurture babies and toddlers | 108 |
| CHCECE033 | Develop positive and respectful relationships with children | 100 |
| CHCECE034 | Use an approved learning framework to guide practice | 80 |
| CHCECE035 | Support the holistic learning and development of children | 100 |
| CHCECE036 | Provide experiences to support children's play and learning | 75 |
| CHCECE037 | Support children to connect with the natural environment | 50 |
| CHCECE038 | Observe children to inform practice | 40 |
| CHCECE054 | Encourage understanding of Aboriginal and/or Torres Strait Islander peoples' cultures | 55 |
| CHCECE055 | Meet legal and ethical obligations in children's education and care | 60 |
| CHCECE056 | Work effectively in children's education and care | 65 |
| CHCPRT001 | Identify and respond to children and young people at risk | 40 |
| HLTAID012 | Provide First Aid in an education and care setting | 22 |
| HLTWHS001 | Participate in workplace health and safety | 20 |
| Elective Units | | |
| CHCDIV001 | Work with diverse people | 40 |
| HLTFSE001 | Follow basic food safety practices | 30 |



Jenna Mustafa

Early Childhood Education and Care

Early education is definitely my calling, my parents owned a childcare centre for many years so it was pretty much a certainty that I would happily go down that path.

When I was in year 12, I had a discussion with my teacher, talking about future career paths and they told me that I could do a TAFE course and get a qualification while I'm still at school. Every week for an afternoon I went to Melbourne Polytechnic to study Certificate III in Early Childhood Education and Care (CHC30121).

I am now at university doing a bachelor's degree in early years childcare.

My favourite part of the whole experience was definitely the social aspect of coming to class, I made so many new friends and connections. Unlike school where everyone is learning fundamentals but on a different path, in my childcare class, we all had a common goal and interest. It was great to be able to share ideas and challenges. I guess it's easy to initially think childhood education is about teaching kids how to read or play, but there is so much more to it - building relationships and trust, developing healthy learning spaces including first aid and learning about ethics and legal factors in a childcare setting.

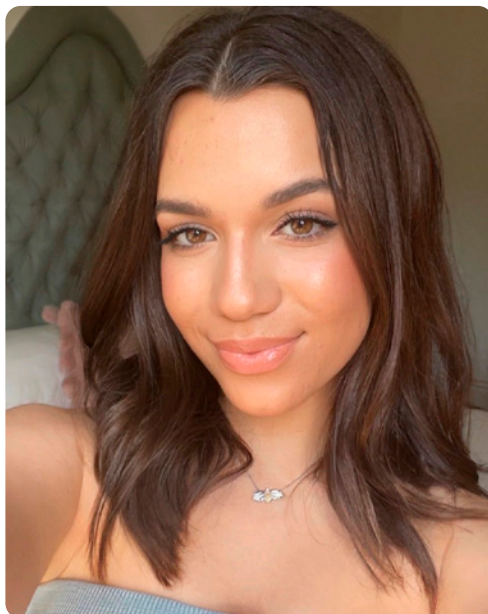
As I mentioned I am now at Uni and the TAFE environment is so different to the university. I had a really close relationship with my course teacher at Melbourne Polytechnic and because the class sizes are small, my teacher had time to really explain elements of the course and make sure I was reaching my potential. I'm still making amazing friends and learning a lot at Uni but the environment is just very different.

I've had the privilege of being familiar with childcare settings ever since I can remember but for anyone who is new to childcare, Melbourne Polytechnic's facilities are amazing.

Of course, there are traditional classroom settings where we learn but the simulation childcare rooms are so realistic. It really helps to be able to put your theoretical learning into practice and makes you super confident for when you hit the real world of working.

Doing this VET course helps with credits for further study, and depending on how many units you do, this can be applied to your ATAR score for Uni admission.

I'm currently working in the industry alongside my Uni studies and even though my parents no longer have a childcare centre they are looking at acquiring one so back to the family business, this time fully qualified to lead the minds of the future.



*Jenna Mustafa attended Melbourne Polytechnic classes in 2023



Certificate II in Engineering Studies

22632VIC

The aim of this course is to provide pre-employment training and a pathway into the engineering, manufacturing, or related industries.

Graduates of the Certificate II in Engineering Studies will have basic factual, technical and procedural knowledge relating to a range of engineering streams. They will also have the technical skills to use a limited range of equipment to complete routine tasks such as producing drawings and using hand and power tools and performing basic machining processes.

Location

Heidelberg Campus.

Career pathways

This course is designed to introduce engineering practices and improve the employability of students looking for career pathways into Certificate III in Mechanical Engineering (MEM30219), Certificate III in Locksmithing (MEM30819) and Certificate III in Engineering Fabrication Trade (MEM31922).

Study pathways

Alternative VET pathways at Diploma and Advanced Diploma are available.

Timetable

Wednesday 8.30am - 12.30pm or
Wednesday 1pm - 5pm

Structured Workplace Learning

Recommended a minimum of 10 days

Credit in VCE or VCE VM

4 Unit credits to VCE
Unit 1 to 4 sequence

ATAR contribution

Scored Assessment for second year units
(3 and 4)

2025 VDSS Fee Schedule will be provided to schools separately. Please contact us for more information: 03 9269 1292



Certificate II in Engineering Studies

22632VIC

This program may include the following units

| Unit code | VCE VET Units 1 and 2 | Hours |
|-----------|--|-------|
| Year 1 | | |
| VU23481 | Apply occupational health and safety principles in engineering environments | 20 |
| VU23475 | Safely use hand tools and hand held power tools for general engineering applications | 40 |
| VU23477 | Interpret and prepare basic two and three dimensional engineering drawings | 30 |
| VU12476 | Report on the sectors and employment in the manufacturing engineering and related industries | 20 |
| VU23478 | Perform basic machining processes | 40 |
| VU23479 | Apply basic fabrication techniques | 40 |
| Unit code | VCE VET Units 3 and 4 | Hours |
| Year 2 | | |
| VU23480 | Perform intermediate engineering computations | 40 |
| VU23487 | Create engineering drawings using computer aided systems | 60 |
| VU23488 | Use 3D printing to create products | 40 |
| MEMPE006 | Undertake a basic engineering project | 80 |



Certificate II in Furniture Making Pathways

MSF20522

Develop your skills in furniture making and prepare for the workforce. Learn craftsmanship, technical craft and expertise, organisational skills and workplace safety. This excellent introduction to the furniture industry will help you become an apprentice cabinetmaker or furniture maker.

Location

Heidelberg campus

Career pathways

Work or apprentice in cabinetmaking or a related field.

Study pathways

After completing this program, you can apply for credits in the Certificate III in Cabinet Making and Timber Technology (MSF30322)

Timetable

Wednesday 1pm – 5pm

Structured Workplace Learning

Encouraged but not required

Uniform Requirement

Overalls, work pants or work shorts, sleeved shirt or t-shirt (strictly no singlets), leather enclosed footwear (steel-capped boots not essential), clear safety glasses and hearing protection

Credit in VCE or VCE VM

This course provides recognition of two or more units at Units 1 and 2 level and Units 3 and 4 sequence.

ATAR contribution

Students who receive a Units 3 and 4 sequence will be eligible for an increment towards their ATAR (10% of the average four scaled studies). This course does not offer scored assessment.

2025 VDSS Fee Schedule will be provided to schools separately. Please contact us for more information: 03 9269 1292



Certificate II in Furniture Making Pathways

MSF20522

This program may include the following units

| Unit code | Unit title |
|------------|--|
| Year 1 | |
| MSFFM2013 | Use Furniture Making sector Hand & Power Tools |
| MSFFM2019 | Assemble Furnishing Products |
| MSFFPP2012 | Join Furnishing Materials |
| MSFFP2017 | Develop a Career Plan for the Furnishing Industry |
| MSFGN2004 | Produce Simple Scale Drawings by Hand |
| MSMENV272 | Participate in Environmentally Sustainable Work Practices |
| MSMPC1103 | Demonstrate Care & Apply Safe Work Practices |
| Year 2 | |
| MSFFM2014 | Select & Apply Hardware |
| MSFFP2018 | Source & Review Information about Furnishing Product Materials |
| MSFFP2020 | Undertake a Basic Furniture Making Project |
| MSFGN2001 | Make Measurements & Calculations |



Certificate II in Horticulture

AHC20416

Build your training and industry knowledge through practical learning experiences in real-life horticulture, landscape and turf projects – skills sought after by the horticulture industry.

Location

Epping campus

Career pathways

Work as an Apprentice, horticulture worker, nursery assistant, landscape worker

Study pathways

- ▶ Certificate III in Landscape Construction (AHC30916)
- ▶ Certificate IV Horticulture (AHC40722)
- ▶ Certificate III Horticulture (AHC30722)
- ▶ Certificate III in Parks and Gardens (AHC31016)
- ▶ Certificate III in Sports Turf Management (AHC31316)

Timetable

Wednesdays 9am – 4pm

Structured Workplace Learning

Students must undertake 90 hours during this VCE VET program.

Credit in VCE or VCE VM

This course provides recognition of two units at Units 1 and 2 levels and a Units 3 and 4 sequence.

ATAR contribution

Students who receive a Units 3 and 4 sequence will be eligible for an increment towards their ATAR (10% of the average four scaled studies). This course does not offer scored assessment.

2025 VDSS Fee Schedule will be provided to schools separately. Please contact us for more information: 03 9269 1292



Certificate II in Horticulture

AHC20416

This program may include the following units

| Unit code | Unit title |
|-----------|---|
| Year 1 | |
| AHCWHS202 | Participate in workplace health and safety processes |
| AHCWRK211 | Participate in environmentally sustainable work practices |
| AHCPMG201 | Treat weeds |
| AHCMOM203 | Operate basic machinery and equipment |
| AHPCPM204 | Recognise plants |
| AHCPMG202 | Treat plant pests, diseases and disorders |
| AHCSOL203 | Assist with soil or growing media sampling and testing |
| Year 2 | |
| AHCNSY207 | Undertake propagation activities |
| AHCNSY206 | Care for nursery plants |
| AHCPER222 | Use and maintain basic hand tools and equipment for garden and farm |
| AHCTRF208 | Support turf establishment |
| AHCLSC206 | Assist with landscape construction work |
| AHCIRG221 | Assist with pressurised irrigation operations |
| AHCPGD207 | Plant trees and shrubs |



Certificate III in Information Technology

ICT30120 (Partial Completion)

You'll learn to use a range of industry-essential skills to support a range of technologies, processes, procedures, policies, people and clients in a variety of work contexts. Taught by industry-based experts, this technician level qualification helps you gain practical skills you can apply to any workplace.

This includes maintaining and repairing ICT equipment and software, securely managing personally identifiable information and workplace information, providing ICT advice to clients, installing, configuring, and securing a small office or home office network, building web sites and programming.

This course also teaches you skills such as collaboration, open-mindedness, problem-solving, analytical skills, innovation, listening and observation.

Location

Preston campus

Career pathways

- ▶ Level 1 Helpdesk Support
- ▶ IT Support
- ▶ Network Administrator
- ▶ Junior Web Developer

Study pathways

On completion of this qualification, you can progress into the Certificate IV in Cyber Security 22603VIC.

Timetable

Wednesday 12:30pm - 4:30pm

Structured Workplace Learning

Encouraged but not required

Credit in VCE or VCE VM

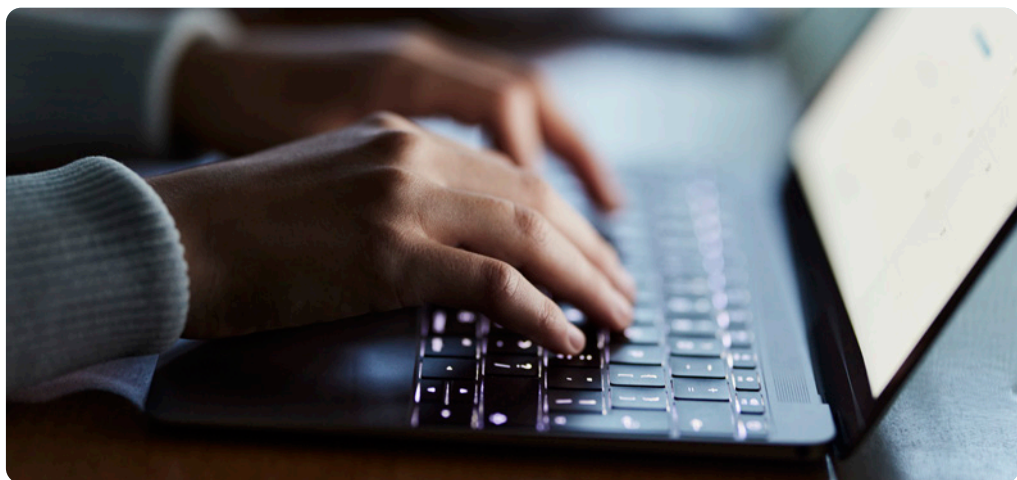
Eligible for up to six VCE VET units on their VCE, VCE VM or VPC statement of results:

- ▶ two VCE VET units at Units 1 and 2 level
- ▶ two VCE VET Unit 3-4 sequences

ATAR contribution

Students who receive a Units 3 and 4 sequence will be eligible for an increment towards their ATAR (10% of the average four scaled studies). This course does not offer scored assessment.

2025 VDSS Fee Schedule will be provided to schools separately. Please contact us for more information: 03 9269 1292



Certificate III in Information Technology

ICT30120 (Partial Completion)

This program may include the following units

| Unit code | Unit title | Hours |
|-----------|---|-------|
| Year 1 | | |
| BSBCRT301 | Develop and extend critical and creative thinking skills | 40 |
| BSBXCS303 | Securely manage personally identifiable information and workplace information | 40 |
| BSBXTW301 | Work in a team | 40 |
| ICTWEB304 | Build simple web pages | 40 |
| ICTPRG302 | Apply introductory programming techniques | 40 |
| Year 2 | | |
| ICTICT313 | Identify IP, ethics and privacy policies in ICT environments | 50 |
| ICTSAS305 | Provide ICT advice to clients | 40 |
| ICTSAS309 | Maintain and repair ICT equipment and software | 20 |
| ICTSAS310 | Install, configure and secure a small office or home office network | 50 |
| ICTSAS312 | Provide basic system administration | 20 |



Certificate II in Plumbing Pre-apprenticeship

22569VIC

Launch your career as a plumber with Melbourne Polytechnic's plumbing pre-apprenticeship course, where you'll develop in-demand skills in a practical learning environment. Learn essential plumbing skills that cover every facet of the industry from welding to interpreting plans.

Plumbing is in the top five priority occupation skills in the construction industry.

Location

Epping campus

Career pathways

Once completed, you'll be ready to enter the workforce in a plumbing apprenticeship.

Study pathways

Successful completion of this course provides opportunity to continue onto an apprenticeship and, following further study, attain your Certificate III in Plumbing (CPC32420).

Timetable

Wednesday 8.30am – 4.30pm

Structured Workplace Learning

TBA

Credit in VCE or VCE VM

This course provides recognition of two or more units at Units 1 and 2 level and Units 3 and 4 sequence.

ATAR contribution

Students who receive a Units 3 and 4 sequence will be eligible for an increment towards their ATAR (10% of the average four scaled studies). This course does not offer scored assessment.

2025 VDSS Fee Schedule will be provided to schools separately. Please contact us for more information: 03 9269 1292



Certificate II in Plumbing Pre-apprenticeship

22569VIC

This program may include the following units

| Unit code | Unit title | Hours |
|-------------|---|-------|
| Core units | | |
| BSBWRT311 | Write simple documents | 30 |
| CPCCCM1015A | Carry out measurements and calculations | 20 |
| CPCCWHS1001 | Prepare to work safely in the construction industry | 6 |
| CPCCWHS2001 | Apply WHS requirements, policies and procedures in the construction industry | 20 |
| CPCPCM2039A | Carry out interactive workplace communication | 10 |
| CUAACD303 | Produce technical drawings | 50 |
| HLTAID002 | Provide basic emergency life support | 12 |
| VU23046 | Apply basic sheet metal practices | 50 |
| VU23047 | Cut and penetrate building materials and structures | 30 |
| VU23048 | Fabricate simple plumbing pipe systems | 30 |
| VU23049 | Identify career pathways in the plumbing industry | 30 |
| VU23050 | Perform basic oxy-acetylene welding and cutting | 20 |
| VU23051 | Prepare to work in the plumbing industry | 20 |
| VU23052 | Use and apply basic levelling equipment for plumbing | 8 |
| VU23053 | Use of basic electric welding equipment and techniques | 20 |
| VU23054 | Use basic plumbing hand tools | 50 |
| VU23055 | Use basic power tools | 20 |
| VU23056 | Use plumbing pipes, fittings, and fixtures to simulate plumbing installations | 30 |



Certificate I in Work Education

22566VIC (Partial Completion)

Certificate I in Transition Education

22567VIC (Partial Completion)

Work Education Programs provides vocational education and training for students with disabilities and learning needs with a strong focus on the students' individual learning journey. Students gain the confidence and skills to make decisions about their future.

Location

Preston campus

Career and Study pathways

Certificate I in Transition Education (22567VIC)

Certificate I in Work Education (22566VIC)

Timetable

Wednesday 9am - 12pm

Structured Workplace Learning

N/A

Credit in VCE or VCE VM

VCE VM – This program provides one credit towards Foundation or Intermediate VCE VM.

VCE – N/A

ATAR contribution

There is no ATAR contribution for this program.

2025 VDSS Fee Schedule will be provided to schools separately. Please contact us for more information: 03 9269 1292

This program may include the following units

| Unit code | Unit title |
|---|------------------------------------|
| 22567VIC Certificate I Transition Education | |
| VU21777 | Enhance self development |
| 22566VIC Certificate I Work Education | |
| VU23029 | Develop Personal Management Skills |
| VU23032 | Workplace Communication |



Contact Us

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This training may be delivered with Victorian and Commonwealth Government funding.
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